

BEST PROJECT SUSTAINABILITY AWARDS 2026

APPLICATION FORM

IMPORTANT NOTICE

This PDF application is provided for reference purposes only to help applicants understand the application requirements and prepare their responses in advance.

All applications must be submitted only through the official Typeform platform. Applications sent via email, hard copy, or any other format or platform will not be accepted or considered for evaluation.

Applicants are advised to complete and submit their applications through the Typeform platform on or before the specified deadline. Only submissions received through the Typeform platform will be treated as valid applications.

Background

Sustainability is no more a question of choice if a business is to survive the complex challenges being faced in today's context. The need to adapt and embrace sustainability in its wholeness is the need of the hour. Business resilience and innovation capabilities are strongly being tested with vanishing resources and declining motivations.

Science-based decision making on best practices to pursue in relation to economic viability, is now interlinked with social acceptance, environmental sustainability, and cultural sensitivities, more than ever before, and the situation at home is no different from the global outlook. This makes it imperative that leaders in business, would be those who are unafraid and proactive in adopting systems and approaches that are unique and contributed towards by individuals across the board. Sustainability is being mainstreamed and integrated into the circulatory system of business operations.

Only those who have proven to do it well, will survive the times and emerge in holistic equilibrium.

Best Sustainability Project Awards 2026

The Ceylon Chamber of Commerce (CCC) Best Corporate Citizen Sustainability (BCCS) Project Awards are designed to measure the success of projects undertaken by corporate entities to deliver high level results and positive impacts to the communities they serve and the environments they thrive in, all the while ensuring that their financial bottom-line is enhanced by same. These projects also allow employees and clients to actively participate and take pride in their contributions. Considering the current economic circumstances of the country and the associated political, social and environmental conditions, the BCCS Project Awards 2026 will seek to discover the country's finest initiatives that promise to address current challenges in part or in whole, by boosting local economies, ensuring equitable benefit-sharing in communities, and conserving nature, employing transparent and fair governance mechanisms.

The BCCS Project Awards 2026 will select the best projects, to be recognized either by an Award or a Merit Certificate. The number of Awards and Merit Certificates to be presented each year will depend on the quality of applications and will be evaluated and confirmed at the discretion of the BCCS Project Awards Evaluation Panel.

Application Template (Evaluation Criteria)

Section A - Corporate Information [No marks but MUST BE provided]

Name of Company:

Address:

Telephone: Website:

Name of Head of Company:

Designation:

Telephone: Mobile:

Email:

Contact Person:

Designation:

Telephone: Mobile:

Email:

Section B - Project Information

With the exception of Part 1, questions compiled under Parts 2-7 are only meant to guide the structuring of the application. IN THE CASE OF PART 1, ALL QUESTIONS HAVE TO BE ANSWERED.

1. General Information [No marks but all eight questions MUST BE answered]

- i. Name of project:
- ii. Overview of project (Limit to 100 words):
- iii. Project start date:
- iv. Project end date (Mention projected end date if ongoing):
- v. Project duration:

- vi. Was this submission developed by the project team/sustainability unit/outsourced consultant/an artificial intelligence (AI) application/other? (If other, please mention who)
- vii. Was the project previously submitted for evaluation by the CCC BCCS Project Awards? (Mention Yes or No):
- viii. Did the project previously win an Award or a Merit Certificate at the CCC BCCS Project Awards? (Mention Yes or No and if Yes, please mention the year)

2. Project Rationale and Alignment [20 marks]

Use the following information and questions as a guideline to provide a detailed response to this part.

The project should be logically linked with the corporate vision of the company. It needs to respond to an identified need/s and contextually relate to all 3Ps (Planet/Environmental Sustainability - Profit/Economic Viability - People/Social Acceptability).

- What is the corporate vision and/or strategy for sustainability? How is the project linked to these? **(120 words)**
- What are the key objectives and aims of the project? **(80 words)**
- What is the rationale of the project? Include location/beneficiary selection. **(140 words)**
- How does the project encourage staff and client engagement? **(90 words)**
- How is the project linked to the targets listed under the UN Sustainable Development Goals (SDG), as well as the national priorities on sustainable development? Provide references to the SDG targets (not just the number of the SDGs) and the key national policies and/or priorities the project aligns with. **(200 words)**
- How is the project linked to global movements in sustainability? For instance, initiatives like the Kunming-Montreal Global Biodiversity Framework, the 30X30 Target, Net Positive and other global trends. **(200 words)**

3. Project Design [15 marks]

Use the following questions as a guideline to provide a detailed response to this part.

- What are the sources of financing of the project? **(70 words)**
- How did the project facilitate multi-stakeholder partnerships? **(100 words)**
- What are the innovative aspects integrated into the project? **(100 words)**
- How does the project incorporate biodiversity conservation principles? **(150 words)**
- How does the project promote Diversity, Equity and Inclusion (DEI)? For example, how does it empower women? Or how does it work to integrate vulnerable and marginalized communities into the mainstream? **(120 words)**
- How does the project integrate considerations related to the world's/country's evolving circumstances? **(150 words)**

4. Project Management [25 marks]

Use the following information and questions as a guideline to provide a detailed response to this part.

- Who are the internal stakeholders of the project including the company board? **(70 words)**
- Who are the external stakeholders of the project? **(70 words)**
- Who does the project team consist of? What are their roles and individual responsibilities? Please do not include or attach any CVs in response to this question. **(100 words)**
- What was the allocated budget for the project? Include a breakdown of expenditure with a comparison of administrative expenses against amount spent on beneficiaries'/project activities. **(120 words)**
- How frequently was the project's progress monitored? **(60 words)**
- What systems are in place to measure the operational and financial progress of the project in relation to pre-project conditions? Include outcomes and outputs. **(120 words)**
- What are the parameters used to assess the qualitative aspects of the project progress? **(100 words)**
- What are the quantitative Key Performance Indicators (KPI) used to monitor the progress of the project? **(90 words)**
- What are the means of verification of identified KPIs? **(70 words)**
- What are the identified project risks and assumptions made? What strategies were used to address them? **(200 words)**
- How is the project monitored for net positive impact? Describe the systems and processes in place to measure and verify that the project's positive impacts outweigh any negative ones. **(150 words)**

The matrix below is an example of how you could include your outcomes and outputs, indicators used to measure these, means of verification (e.g., audits, surveys, and published materials), assumptions and risks and how they were addressed.

Outcome/Output	Verifiable indicator/KPI	Means of verification	Assumptions, risks and how they were addressed
Outcome 1 -			
Output 1 -			
Output 2 -			
Outcome 2 -			
Output 1 -			
Output 2 -			

5. **Project Impacts** [20 marks]

Use the following information and questions as a guideline to provide a detailed response to this part.

Project impacts can be defined as positive/negative, short/long-term, direct/indirect effects produced by the holistic intervention of the project. Project intervention includes all project activities implemented within the project area, to collectively achieve the

project's overall objectives. While KPIs may provide a means of measuring achievements against each activity, impacts are a way of defining the project's achievements in their entirety.

- How does the project stand in terms of the objectives defined? The table below is a template you could use to provide this comparative information: **(140 words)**

Project Objective	Project Impact
1.	
2.	
3.	

- What data was used as evidence of progress, to evaluate the project's impacts? This may include strategies used to make use of sustainability-related opportunities, mitigate risks, and improve organizational and business resilience. **(250 words)**
- Was the project evaluated by an external/independent party? If yes, explain the process involved. Provide evidence of evaluation for review, under Section C. **(120 words)**
- If the project is scalable, what are the potential impacts after scaling up? **(140 words)**
- What are the biodiversity impacts of the project? Include any contributions to the Kunming-Montreal Global Biodiversity Framework or the 30X30 Target. **(200 words)**

6. **Project Visibility** [10 marks]

Use the following questions as a guideline to provide a detailed response to this part.

- What is the communication strategy of the project? Include communication objectives, target audience/s, modes of communication, etc. **(200 words)**
- Is the project included in the company's sustainability reporting? **(90 words)**

7. **Project Sustainability** [10 marks]

Use the following questions as a guideline to provide a detailed response to this part.

- What is the exit strategy of the project? A well-thought-out exit strategy will ensure the impact of the project beyond the project period. This may include plans to scale up a pilot project initiative, transfer of project activities to others, integrating the project with national or other initiatives for future implementation, etc. **(200 words)**
- What are the lessons learnt from the experience of project implementation? Include challenges and best practices and how they were recorded. **(150 words)**

Section C - Appendices (If applicable) [No marks]

Include only one PDF copy of an independent evaluation OR monitoring report on the project, that too, not exceeding one A4 page, supporting the details of Section B, if applicable.