BEST CORPORATE CITIZEN SUSTAINABILITY AWARD 2026
APPLICATION FORM

IMPORTANT NOTICE

This PDF application is provided for reference purposes only to help applicants understand the application requirements and prepare their responses in advance.

All applications must be submitted only through the official Typeform platform. Applications sent via email, hard copy, or any other format or platform will not be accepted or considered for evaluation.

Applicants are advised to complete and submit their applications through the Typeform platform on or before the specified deadline. Only submissions received through the Typeform platform will be treated as valid applications.

Submissions should highlight and focus on new initiatives and improvements to existing activities carried out during the financial year ended on 31 March 2026. Applicants are kindly advised to refer the guidelines prior to completion of the submission. All information fields must be filled - if a question is not applicable or no contribution to report please indicate. The length of a response may vary depending on the question.

Declaration of Application Preparation Method
(Please select the appropriate option below. This declaration will not result in any penalties or mark deductions, provided the content accurately reflects the company's genuine performance.)

☐ This application was prepared using AI tools.
☐ This application was prepared with the assistance of a third party.
☐ This application was prepared entirely by the applicant company without external or AI assistance.

Categorisation by size:

☐ Category A (Annual turnover of Rs 15bn or over)
☐ Category B (Annual turnover below Rs 15bn)

Sector:

	Agriculture Sector		Knowledge Services Sector
	Construction Sector		Leisure Sector
	Diversified Holdings		Manufacturing Sector
	Finance Sector		Retail Sector
	Healthcare Sector		Other
	Infrastructure & Logistics Sector		

Corporate Information:

Company Name: ....

Company Address: ....

Telephone: .... Website: ....

Year of incorporation: .... Legal Structure: ....

Chief Executive Officer: ....

Telephone: .... Mobile: ....

Contact Person: ....

Designation: ....

Telephone: .... Mobile: ....

Email: ....

STAKEHOLDER IDENTIFICATION AND ENGAGEMENT

Describe your organization's approach to stakeholder identification and engagement. Your response should address:

- The key stakeholder groups identified (e.g., customers, employees, investors, regulators, communities, suppliers) and the methods used to engage each
- How stakeholders are prioritized (e.g., based on influence, dependency, or impact)
- The frequency and format of engagement with each stakeholder group
- How stakeholder concerns and feedback are incorporated into organizational decision-making
- How these engagement outcomes link to the material ESG topics identified by your organization

MATERIALITY ASSESSMENT

Describe the process your organization followed to conduct its materiality assessment. Your response should address:

- The methodology used to conduct stakeholder engagement as part of the assessment
- How environmental, social, and governance risks and opportunities were identified and evaluated
- Whether industry benchmarking was conducted, and if so, how it informed the assessment
- How material issues were prioritized (e.g., criteria or scoring framework used)
- The key outcomes of the assessment, including progress or achievement against resulting targets

ENVIRONMENTAL (WEIGHT – 30 MARKS)

Environmental Section Overview

Reporting Element	Response
Key Environmental Stakeholders Engaged	
Key Environmental Material Topics Identified	
Principal Environmental Risks	
Key Environmental Opportunities	
Environmental Governance Structure	
Related Un Sustainable Development Goals (SDGs)	

Reporting Frameworks Adopted (E.G., GRI, IFRS S1/S2, SASB, TCFD, TNFD)	

Section 1 Strategic Environmental Leadership & Governance

i. Describe how environmental sustainability is integrated into corporate strategy, investment decisions, risk management, and business growth plans. ***(300 words)***
ii. Explain Board-level oversight and executive accountability for environmental and climate-related performance. ***(200 words)***
iii. Provide environmental targets and commitments, including: ***(200 words)***
   - Net Zero targets
   - Science Based Targets
   - Renewable energy targets
   - Water stewardship targets
   - Biodiversity targets
iv. Describe how environmental considerations influence capital expenditure and procurement decisions. ***(200 words)***
v. Explain how environmental sustainability is linked to executive performance evaluation and remuneration. ***(150 words)***
vi. Describe how environmental risks and opportunities are incorporated into long-term business continuity planning. ***(250 words)***

Section 2 Climate Action, Energy Security & Decarbonisation

i. Provide Scope 1, Scope 2, and Scope 3 GHG emissions data for the last three years and explain trends (with relevant attestations). ***(250 words)***
ii. Provide carbon intensity indicators relevant to the sector. ***(150 words)***
iii. Describe emission reduction initiatives implemented and their quantified impacts. ***(250 words)***
iv. What percentage of total energy consumption is supplied through renewable energy sources? ***(150 words)***
v. Describe investments made in: ***(250 words)***
   - Solar energy
   - Wind energy
   - Sustainable Biomass
   - Waste-to-energy
   - Green hydrogen
   - Energy storage systems
vi. Describe initiatives undertaken to improve national energy security and reduce dependence on imported fossil fuels. ***(200 words)***
vii. Quantify annual energy savings achieved through energy efficiency initiatives. ***(200 words)***
viii. Has the organization implemented an Energy Management System consistent with ISO 50001 or equivalent standards? ***(150 words)***
ix. Describe innovative low-carbon technologies introduced during the reporting period. ***(200 words)***
x. Provide evidence of climate-related financial disclosures and transition planning. ***(250 words)***

Section 3 Climate Resilience, Adaptation & Disaster Preparedness

i. Describe climate risks affecting operations, supply chains, employees, and Communities. ***(250 words)***
ii. Explain climate adaptation measures implemented (or supported to implement at business level) address: ***(300 words)***
   - Floods
   - Droughts
   - Heat stress
   - Sea-level rise
   - Extreme weather events
iii. Describe investments made to improve organizational resilience against climate related disruptions. ***(200 words)***
iv. Explain how climate resilience measures benefit surrounding communities. ***(200 words)***
v. Describe disaster preparedness and emergency response mechanisms. ***(200 words)***
vi. Provide examples of climate adaptation projects benefiting vulnerable populations. ***(250 words)***

Section 4 Resource Efficiency, Circular Economy & Pollution Prevention

i. Provide quantitative data on: ***(250 words)***
   - Energy consumption
   - Water consumption
   - Material consumption
   - Waste generation
ii. Explain achievements over the last three years. ***(200 words)***
iii. Describe circular economy initiatives and quantify outcomes. ***(250 words)***
iv. What percentage of waste is diverted from landfill? ***(150 words)***
v. Describe initiatives to eliminate single-use plastics and problematic materials. ***(200 words)***
vi. Explain measures taken to improve resource productivity per unit of output. ***(200 words)***
vii. Provide examples of industrial symbiosis, by-product utilization, or waste valorization. ***(200 words)***
viii. Describe initiatives supporting sustainable consumption patterns among customers. ***(200 words)***
ix. Quantify reductions achieved in: ***(250 words)***
   - Air pollution
   - Water pollution
   - Soil contamination
   - Noise pollution
   - Visual pollution (leading to resource losses and pollution)

Section 5 Biodiversity, Water Security & Nature-Positive Development

i. Describe biodiversity conservation and ecosystem restoration initiatives. ***(250 words)***
ii. Explain biodiversity risk assessment methodologies. ***(200 words)***
iii. Describe actions taken to protect watersheds, wetlands, forests, mangroves, coastal ecosystems, and other critical habitats. ***(250 words)***
iv. Quantify: ***(200 words)***
   - Trees planted and survival rates
   - Ecosystems restored
   - Wetlands protected
   - Carbon sequestration benefits
v. Describe nature-based solutions implemented. ***(200 words)***
vi. Explain measures adopted to improve water security in water-stressed areas. ***(200 words)***
vii. Describe initiatives that generate measurable benefits for ecosystem services. ***(200 words)***
viii. Demonstrate alignment with emerging frameworks such as: ***(200 words)***
   - TNFD
   - Natural Capital approaches

- Nature Positive goals

Section 6 Sustainable Communities, Value Chains & National Impact

i. Describe environmental initiatives benefiting vulnerable and marginalized communities. ***(250 words)***
ii. Explain how environmental projects contribute to: ***(200 words)***
   - Rural development
   - Climate resilience
   - Livelihood improvement
   - Poverty reduction
iii. Describe green job creation and capacity-building initiatives. ***(250 words)***
iv. Explain sustainability requirements imposed on suppliers and contractors. ***(200 words)***
v. Describe environmental initiatives implemented across the value chain. ***(200 words)***
vi. Explain contributions toward national priorities such as: ***(200 words)***
   - Climate resilience
   - Renewable energy
   - Circular economy
   - Water security
   - Biodiversity conservation
vii. Provide measurable environmental and social impacts achieved. ***(200 words)***

Section 7 Innovation

Describe one transformational environmental initiative that has the potential to create national or sector-wide impact. ***(500 words)***

Examples may include:

- Climate adaptation innovation
- Renewable energy innovation
- Green hydrogen deployment
- Circular economy innovation
- Biodiversity restoration
- Community resilience projects
- Water security projects
- Nature-based solutions

The organization should demonstrate scalability, replicability, innovation, and measurable outcomes.

Environmental Performance Indicators

Applicants should provide key environmental performance indicators for the last three reporting years where applicable.

Performance Indicator	Unit	Baseline	Current Year	Target	Status
Scope 1 GHG Emissions					
Scope 2 GHG Emissions					
Scope 3 GHG Emissions					
Renewable Energy					

Energy Consumption					
Water Consumption					
Waste Diverted from Landfill					
Trees Planted					
Biodiversity Projects					

Note: Applicants should report only the performance indicators that are relevant to their operations. Additional organisation-specific environmental indicators may be included where appropriate. Where an indicator is not applicable, please indicate "N/A".

Progress Against Targets *(300 words)*

Summarise the progress achieved during the reporting period.

Applicants should describe:

- Key environmental achievements
- Progress against environmental targets
- Challenges encountered
- Corrective actions implemented
- Lessons learned
- Significant environmental improvements achieved

Future Roadmap *(300 words)*

Describe planned initiatives over:
- Short-term (1–2 years)
- Medium-term (3–5 years)
- Long-term (Beyond 5 years)

SOCIAL (WEIGHT 30 MARKS)

1.WORKFORCE & WORKPLACE RELATIONS

Workforce & Workplace Relations Section Overview

Reporting Element	**Response**
Key employee stakeholder groups	
Material workforce issues identified	
Principal workforce risks	
Human capital opportunities	
Responsible Board Committee / Management Function	
Related UN SDGs	

i. Describe your workforce strategy and the most significant initiatives implemented during the reporting year to promote employee wellbeing, fair employment, safe working conditions, engagement, and productivity. Highlight the most material outcomes achieved. **(23 marks)** ***(300 words)***

ii. Explain how your organization advances inclusion and responsible employment practices, including gender equality, disability inclusion, non-discrimination, career development, and dignity at work. Summarize key actions and measurable results. **(23 marks)** ***(300 words)***

iii. Describe how employee voice and social dialogue are enabled through consultation, grievance mechanisms, collective engagement, or other feedback channels. Summarize the main workforce-related challenges raised and how the organization responded. **(15 marks)** ***(250 words)***

iv.

Suggested employee metrics (total 5 marks)	**Examples of disclosures**
Total employees **(8 mark)**	Year-end headcount
Gender and inclusion **(16 marks)**	Female/ male employees, female/ male managers, and employees with disabilities
Safety and wellbeing **(8 mark)**	Health, safety and wellbeing initiatives, coverage, and evidence of outcomes
Capability and retention **(7 mark)**	Training hours and employee turnover

Human Capital Performance Indicators

Performance Indicator	**Unit**	**Baseline**	**Current**	**Target**	**Status**
Total Employees	**No.**				
Employee Turnover	**%**				
Female Employees	**%**				
Female Leadership	**%**				
Employees Trained	**No.**				
Training Hours	**Hours**				
Training Investment	**LKR**				
Employee Retention Rate	**%**				

Note: Applicants should report only the performance indicators that are relevant to their operations. Additional organisation-specific environmental indicators may be included where appropriate. Where an indicator is not applicable, please indicate "N/A".

Progress Against Targets ***(300 words)***

Summarise:

- Workforce achievements
- Employee engagement improvements
- Diversity progress
- Wellbeing initiatives
- Talent development outcomes
- Key HR challenges and corrective actions
-

Future Roadmap ***(300 words)***

Describe future initiatives relating to:

- Talent Development
- Leadership
- Employee Wellbeing
- DEI
- Digital Skills
- Workforce Resilience

2. CUSTOMERS RELATIONS

Customer Relations Section Overview

Reporting Element	**Response**
Key customer segments	
Material customer issues identified	
Principal customer risks	
Customer opportunities	
Responsible Management Function	
Related UN SDGs4	

i. Describe how your organization ensures product/service quality, safety, and ethical standards. ***(300 words)***
ii. Explain how customer feedback is collected and used for improvement. ***(300 words)***
iii. Describe initiatives to promote responsible consumption. ***(250 words)***
iv. Provide examples of sustainable or responsible products/services. ***(300 words)***

Customer Performance Indicators

Performance Indicator	**Unit**	**Baseline**	**Current**	**Target**	**Status**
Customer Satisfaction	%				

Customer Retention	%				
Customer Complaints	No.				
Complaint Resolution	%				
Product Recalls	No.				
Customer Engagement Activities	No.				
Sustainable Products/Services	%				

Note: Applicants should report only the performance indicators that are relevant to their operations. Additional organisation-specific environmental indicators may be included where appropriate. Where an indicator is not applicable, please indicate "N/A".

Progress Against Targets ***(300 words)***

Summarise:

- Customer satisfaction improvements
- Product responsibility achievements
- Responsible marketing initiatives
- Customer engagement improvements
- Lessons learned

Future Roadmap ***(300 words)***

Describe future initiatives relating to:

- Customer Experience
- Product Innovation
- Sustainable Products & Services
- Digital Customer Engagement
- Responsible Marketing

3. COMMUNITY RELATIONS

Community Relations Section Overview

Reporting Element	Response
Key community stakeholders	
Material community issues identified	
Principal community risks	
Community development opportunities	
Responsible Management Function	
Related UN SDGs	

i. Describe initiatives supporting community development and social wellbeing. ***(250 words)***
ii. Elaborate how initiatives support inclusivity, equity and vulnerable or underserved groups. ***(250 words)***
iii. Provide examples of partnerships with communities, NGOs, or public institutions. ***(250 words)***
iv. Explain alignment with business strategy and SDGs. ***(250 words)***
v. Provide measurable outcomes and long-term impact. ***(250 words)***

Community Performance Indicators

Performance Indicator	**Unit**	**Baseline**	**Current**	**Target**	**Status**
Community Investment	LKR				
Community Projects	No.				
Beneficiaries Reached	No.				
Volunteer Hours	Hours				
Employee Volunteers	No.				
Strategic Partnerships	No.				

Note: Applicants should report only the performance indicators that are relevant to their operations. Additional organisation-specific environmental indicators may be included where appropriate. Where an indicator is not applicable, please indicate "N/A".

Progress Against Targets ***(300 words)***

Summarise:

- Community Achievements
- Project Outcomes
- Social Impact
- Lessons Learned
- Challenges Encountered

Future Roadmap ***(300 words)***

Describe Future Initiatives Relating To:

- Community Development
- Social Innovation
- Volunteerism
- Strategic Partnerships
- Shared Value Creation

4. SUPPLIER RELATIONS

Supplier Relations Section Overview

Reporting Element	Response
Key supplier categories	
Material supply chain issues identified	
Principal supply chain risks	
Supply chain opportunities	
Responsible Management Function	
Related UN SDGs	

i. Describe how sustainability criteria are integrated into supplier selection and evaluation (including procurement policies/frameworks and supplier codes of conduct). ***(250 words)***
ii. Explain initiatives to support suppliers in adopting sustainable practices. ***(250 words)***
iii. Provide details on monitoring supplier performance (audits, certifications, etc.). ***(250 words)***
iv. Explain how supplier non-compliance is addressed, including corrective actions, remediation and follow-up processes. ***(250 words)***
v. Explain how supply chain risks (social/environmental) are managed. ***(250 words)***

Supplier Performance Indicators

Performance Indicator	Unit	Baseline	Current	Target	Status
Total Suppliers	No.				
Local Suppliers	%				
Suppliers Assessed Using ESG Criteria	%				
Supplier Audits Completed	No.				
Supplier Training Programmes	No.				
Sustainable Procurement Spend	LKR				
Local Procurement	%				

Note: Applicants should report only the performance indicators that are relevant to their operations. Additional organisation-specific environmental indicators may be included where appropriate. Where an indicator is not applicable, please indicate "N/A".

Progress Against Targets ***(300 words)***
Summarise:

- Supplier development achievements
- ESG improvements
- Local sourcing progress
- Supply chain resilience
- Lessons learned

Future Roadmap ***(300 words)***
Describe future initiatives relating to:

- Sustainable Procurement
- ESG Supply Chain
- Supplier Capability Development
- Local Sourcing
- Circular Economy

ECONOMIC WEIGHT 40 MARKS

1 Governance

Governance Section Overview

Reporting Element	**Response**
Governance Structure	
Board Committees	
Material Governance Issues	
Principal Governance Risks	
Governance Opportunities	
Related Un SDGs	

Section 1 **Governance structure** - Please provide the following information as at the end of the last financial year, indicating the page Number of the Annual Report in which the relevant information is provided. (Note: Not providing the relevant page number may result in loss of marks). Please use the definitions used in the Code of Best Practice on Corporate Governance issued jointly by the Securities and Exchange Commission of Sri Lanka and the Institute of Chartered Accountants of Sri Lanka for this purpose.

(Access the Code through Code of Best Practice on Corporate Governance 2017**)**

Branches of foreign companies: See note below.

	Number / Yes / No	State page # in Annual Report in which this information is provided

	as applicable	
Total number of members in the Board		
Total number of women members in the Board		
Non-Executive Directors in the board		
Independent Non-Executive Directors in the board		
Total in Remuneration Committee		
Independent Directors in Remuneration Committee		
Total in Audit Committee		
Non-Executive Directors in Audit Committee		
Is the Chairman of the Board an executive officer?		
Was the Annual Report prepared in accordance with any of the following standards? – GRI – SASB – IIRC – TCFD If so, please state the page number of the Content Index.		
If in accordance with GRI Standards, please state whether 'Comprehensive' or 'Core' or 'Universal'.		
Is a report of the audit committee included in the Annual Report?		
Is there a section on risk management included in the Annual Report?		
Does your company focus on specific UN Sustainable Development Goals (SDGs)?		
Does the company have a specified Committee of the Board/ Director responsible for decision-making on sustainability-related issues?		

i. Measures taken directly or indirectly to improve foreign currency inflows or reduce outflows (measures to increase export earnings, import substitution, measures to save fuel and power are some of the areas companies could comment), measures taken to manage the costs, maintain the revenue/ income sources, to ensure viability of the entity ***(300 words)***

ii. Have goals/targets been established for Environmental and Social (E&S) factors, and have these targets been consistently achieved each year? Present a three-year progress overview. ***(250 words)***

iii. Are the Board of Directors provided incentives linked to performance targets / Key Performance Indicators (KPIs) associated with Environmental and Social (E&S) factors? ***(150 words)***

iv. State the company's policies on Environmental, Social, and Governance (ESG) practices? ***(200 words)***

v. Is the organization's ESG policy defined as per the listing rules and published? ***(100 words)***

vi. Who is responsible to achieve the ESG targets at the board and management level? State details **(150 words)**

vii. Are the assigned ESG target/metrics periodically reviewed and monitored at the board level? ***(150 words)***

viii. Is an ESG-based incentive structure in place for the board and management? ***(150 words)***

ix. Provide assurance on Sustainability / Environmental, Social, and Governance (ESG), / Non-Financial Reporting (NFR). ***(150 words)***

x. How have you incorporated climate risk into your assessment? ***(250 words)***

xi. Have you obtained board approval for Environmental and Social (E&S) factors / non-financial indicators and financial indicators ***(150 words)***

xii. Are the potential risks & opportunities to the organization identified? State the key risks and opportunities. ***(250 words)***

xiii. How much training has been provided to the management teams on ESG? Who is covered in this training? ***(150 words)***

xiv. What are your ESG targets? (State the monitored matrices and the targets with progress for the last 5 years) ***(300 words)***

xv. Key risks and opportunities in the business related to ESG? ***(200 words)***

xvi. If not stated above or if stated further details – how have you measured climate risk? And what is the financial impact on the business? What initiatives have you taken on climate risk? ***(300 words)***

Section 2 Quality of the Board

Please state areas of expertise identified by the entity as appropriate to be represented in the Board, and how they are so represented in the following format.

Areas of expertise identified by the Board as appropriate to be represented in the Board (Note: The expertise stated in this form are examples)	Name/s of Board members representing the required expertise	Experience and qualifications of the member, indicating the required expertise
Indicate Expertise (Example: Business management)		
Indicate Expertise (Example: Experience in specific industry)		

Indicate Expertise (Example: Accounting and Finance)		
Indicate Expertise		
Indicate Expertise		
Indicate Expertise		

Section 3 **Measures against corruption** - Please state the measures taken by the company to communicate to its employees and enforce its policy relating to zero tolerance of corrupt practices. Please attach copies of relevant documents. ***(250 words)***

Note: If the applicant is a branch of a foreign company

(i) All answers should relate to the branch, and not to the company.

(ii) In lieu of information requested under Section 1 (Governance Structure), explain the governance system of the branch

(iii) In Section 2 substitute 'management of the branch' in lieu of 'the Board'

Governance Performance Indicators

Performance Indicator	**Unit**	**Baseline**	**Current**	**Target**	**Status**
Board Meetings Held	No.				
Independent Directors	%				
Female Directors	%				
ESG Committee Meetings	No.				
Ethics Training Completion	%				
Whistleblowing Cases Investigated	No.				
ESG Targets Achieved	%				
External ESG Assurance	Yes/No				

Note: Applicants should report only the performance indicators that are relevant to their operations. Additional organisation-specific environmental indicators may be included where appropriate. Where an indicator is not applicable, please indicate "N/A".

Progress Against Targets ***(300 words)***

Summarise:

- Governance improvements
- ESG integration
- Ethics and compliance achievements
- Risk management improvements
- Lessons learned

Future Roadmap ***(300 words)***

Describe future initiatives relating to:

- Governance Excellence
- ESG Integration
- Digital Governance
- Board Development
- Risk Management
- Sustainability Assurance

2.Financial Performance

Please attach a copy of the annual report (including financial statements with the auditor's report) of the entity for the last financial year. Entities which do not publish an annual report may submit a copy of the financial statements with the auditor's report. If the applicant is a branch of a foreign company, the financial statements should be of the branch. Please provide the following information in the format given below in the application. (Note: Not indicating the page # may result in loss of marks)

	Amount (If a holding company, as per Consolidated Financial Statements of the applicant) Rs.'000 **(Group Figures)**	State page # in Annual Report in which this information is provided in the audited financial statements (Indicate Note # where relevant)
Net profit of the year		
Net profit of the previous year		
Equity		
Dividends		
Net profit attributed to shareholders of the entity (exclude non-controlling interest)		
Total Assets		
Current Assets		
Inventory		

Current liabilities		
Non-current liabilities		

Banks, Finance Companies and Insurance companies are required to enter information requested in the above table except for current assets, current liabilities and inventory.

Additional information required from Banks and Finance Companies

	Ratio	State page # in Annual Report in which this information is provided
Tier I Capital Adequacy Ratio		
Tier I and Tier II Capital Adequacy Ratio		

Insurance companies

		Life	General	Total	State page # in Annual Report in which this information is provided
Total Available Capital (TAC)	Rs. ‘000				
Risk-based Capital Requirement (RCR)	Rs. ’000				
Risk-based Capital Adequacy Ratio (CAR)	%				

Sustainable Financing

Does the company/ enterprise and/or its parent/ holding company, including its ultimate holding company, have policies and practices relating to corporate governance, which include respect for human rights in line with UNGPs, planetary boundaries in line with science based targets and other responsible business practices in line with UNGC’s Ten Principles and UN Women’s empowerment principles? **(300 words)**

3.Economic Contribution

Section 1 **Value added** - Please attach a statement of value added for the last financial year, with comparative information for the previous year.

Direct economic value generated and distributed (EVG&D)

		Amount Rs. '000 (2025/26)	State note # in the audited financial statements	Amount Rs. '000 (2024/25)	State page # in the audited financial statements
A	**Direct economic value generated: Revenue**				
	Net sales				
	Revenues from sales of assets				

	Revenues from financial investments				
B	**Economic value distributed**				
	Operating costs				
	Employee wages and benefits				
	Payments to providers of capital				
	Payments to government				
	Community investments				
C = A-B	**Economic value retained**				

Section 2 Contribution to national and regional development

a. Investments in buildings, plant & equip. during the last financial year

Only the amounts recognised as additions to Property, Plant and Equipment in the financial statements during the last financial year could be included. Capital works in progress are included, and transfers from capital works in progress are excluded. Purchase cost and changes in value of land are excluded. Lending institutions cannot use lending facilities granted as investments for this purpose.

	Rs. '000
Colombo and Gampaha districts	
Low income Provinces (North, East, Uva)	
Rest of the country	
Outside the Country	
Total Investments	
Additions to Property Plant and Equipment as indicated in the relevant note in the Financial Statements	
Reference # of the relevant note in the Financial Statements	

b. Please attach a reconciliation of the total investments with the additions disclosed in the financial statements.

c. % of R&D and capital expenditure (capex) investments in specific technologies to improve the environmental and social impacts of product and processes to total R&D and capex investments made by the company

	Amount in current financial year	**Annual report page reference**	**Details of improvements in environmental and social impacts**
R&D			
Capex			

	Colombo and Gampaha districts	Low income Provinces (North, East, Uva)	Rest of the country	Outside the country	Total	Indicate the page # in the Annual Report where the total is provided (if available)
Number of employees at the beginning of the last financial year/ calendar year for Banks, Finance and Insurance Companies						
Increase in the number of employees during the last financial year/ calendar year for Banks, Finance and Insurance Companies						
Decrease in the number of employees during the last financial year/ calendar year for Banks, Finance and Insurance Companies						
Number of employees at the end of the last financial year / calendar year for Banks, Finance and Insurance Companies						

Only employees for whom provident fund is contributed could be counted in the number of employees.

COMPLIANCE

1 Environmental

Details of any complaints against the business products/services on environmental grounds, investigations /inquiries by regulatory authorities, fines imposed/court cases filed, and actions taken to address the concerns raised.

2 Employees

Briefly give an account of: (a) any industrial disputes that were referred to the Labour Department / Labour Tribunal; (b) any prosecutions for violation of labour laws; (c) any complaints on sexual harassment; and action taken.

3 Customer (Absence of this information will impact marks allocated by 20%)

Briefly state any lawsuits filed against the products/services of the company and / or its subsidiaries, fines for non-compliance with regulations and any withdrawal of products/services from the market due to defects/irregularities.

4 Economic

Please state whether there was any judgment against the entity by a court of law or any unfavourable action taken by a regulator on or after 01st April 2016. If there was, provide details. Provide details of any pending cases.