



THE CEYLON CHAMBER OF COMMERCE REQUEST FOR PROPOSAL (RFP)

Procurement of Supply, Installation, Implementation, Integration and Maintenance of Software Application for The Ceylon Chamber of Commerce

1. The Secretary General and CEO of the Ceylon Chamber of Commerce, now invites sealed proposals from eligible and qualified bidders for the Procurement of Supply, Installation, Implementation, Integration and Maintenance of Software Application for the Ceylon Chamber of Commerce.
2. Bidding is open to all eligible bidders that meet the following pre-requirements. Further requirements are given in the bidding documents under the bidder prerequisites.
 - The proposed software should be a proven solution, based on previous successful implementations of similar operations by the bidder.
 - Bidder should have generated cumulative revenue of LKR 50 million over the last 3 financial years. (2020,2019,2018)
 - Solution partner must have implemented at least 1 Installation, Implementation, Integration and Maintenance of Software Application solutions, integrated with a membership management within the past 5 years and being supported by the solution partner as of date.
3. Interested bidders may obtain further information from
The Project Manager-ERP Implementation,
The Ceylon Chamber of Commerce,
No 50, Nawam Mawatha, Colombo 02.
Telephone: 0115588800 Ext- 276 / 0115588876 , Fax: 0112449352, email: erpmanager@chamber.lk
Bidding documents can be downloaded from the link provided upon payment of a non-refundable fee of 5000 LKR by following the instructions given in the Ceylon Chamber of Commerce Website through the link (<https://www.chamber.lk/>)
4. Bidders must respond by electronic mail to “ alike@chamber.lk ” to notify the Ceylon chamber of Commerce of their intention to submit a proposal within 5 working days of the advertisement.
5. The bidder should deliver the Technical and Financial proposals separately, and other relevant documents (e.g. product brochures etc.) in two copies (Original and Copy) in separate envelopes, each copy being signed by the bidder, sealed separately and enclosed in one sealed cover and marked “Confidential Proposal for Supply, Installation, Implementation, Integration and Maintenance of Software Application” to reach the following at or before **15.00hrs (3.00 p.m) on June 20, 2022** which may be hand delivered to or posted to the address given below:
Secretary General and CEO,
The Ceylon Chamber of Commerce,
50, Navam Mawatha, Colombo 02, (Handover to “PA to SG & CEO”, ” Ms. Sachithra Indraratna”)
An electronic version of the proposal should be provided in MS Word /MS Excel/MS PowerPoint Format on CD (Optical format). Two CDs should be submitted, one containing the Technical Proposal and the other, the Financial Proposal, separately in the relevant envelopes.
Late proposals and proposals sent via e-mails will not be accepted and will be rejected.
6. Proposals shall be valid for a period of 90 days from the date of deadline for submission of the bids.
7. The Ceylon chamber of commerce will not be responsible for any costs or any expenses incurred by the Bidders in connection with the preparation or delivery of Bids.

Manjula De Silva,
Secretary General and CEO,
The Ceylon Chamber of Commerce,
50, Nawam Mawatha, Colombo 02.
May 19, 2022.