



## Important Notice to All Importers

Please be informed of the following guidelines regarding the submission of debit notes:

1. **Debits Must Be Raised Against Processed Cusdecs Only**

All importers are hereby advised that **all debit notes must strictly be raised against processed Cusdecs only**. Submissions referencing unprocessed or unrelated Cusdecs will not be accepted.

2. **Use of Unsubmitted Applications Containing Cusdec Details for Long Room Applications**

At present, all Cusdec details are available as *unsubmitted applications* under your **Application** section. You are strongly advised to utilize these unsubmitted applications—**which already contain the relevant Cusdec details**—when submitting debit notes. Please refrain from using the "**New Application**" option for this purpose, as the **greening process is now conducted exclusively online**.

We appreciate your cooperation in ensuring compliance with the above process.